

School Name _____

Campus Name (if applicable) _____

Student Assn. or Dept. Name _____

Mailing Address _____

General Tel _____ (city) _____ (province / state) _____ (postal code)
 Ext _____ Fax _____

General Assn./Dept. E-mail _____

Web 1 _____ Web 2 _____

List **up to 5** contacts involved with campus activities (clubs, marketing, entertainment, speakers, orientation, etc.)
 (* N.B. The 1st name listed will be your primary COCA delegate and will receive official COCA mail.)

Additional contact names can be added at a cost of \$25 each. (List additional names on separate sheet.)

* **1. Name** _____ Title _____

Tel. _____ Ext _____ Email _____

N.B. Primary contact automatically listed in Membership Directory, receives COCA email, and is added to COCA List Serve.

2. Name _____ Title _____

Tel. _____ Ext _____ Email _____

Check all applicable: 1. Name appears in Directory 2. Receives COCA email 3. Added to COCA List Serve

3. Name _____ Title _____

Tel. _____ Ext _____ Email _____

Check if applicable: 1. Name appears in Directory 2. Receives COCA email 3. Added to COCA List Serve

4. Name _____ Title _____

Tel. _____ Ext _____ Email _____

Check if applicable: 1. Name appears in Directory 2. Receives COCA email 3. Added to COCA List Serve

5. Name _____ Title _____

Tel. _____ Ext _____ Email _____

Check if applicable: 1. Name appears in Directory 2. Receives COCA email 3. Added to COCA List Serve

Membership Fees: *Payment must accompany application form. N.B.*

Multiple Memberships: *Additional Memberships (same institution – different dept. or campus) are available as *Voting Memberships (\$300) or Non-Voting Memberships (\$175). Please use separate copy of this form for each.*

Annual School Membership Fee CAD \$ 300.00

Additional Names (#6, 7, +) listed

under this Membership: _____ @ \$25 + _____

(list names on separate sheet)

Sub Total CAD \$ _____

Please make cheque payable to: “**C.O.C.A.**”
 and **return to:**

C.O.C.A.
 509 Commissioners Rd. W., Suite 202
 London ON N6J 1Y5

Add: Federal / Ontario HST tax + 13% _____ **(Sorry – this tax is not optional!)**

Total CAD \$ _____ (HST # 87208 5493 RT0001)

N.B. If you are submitting this form along with a Conference Registration Form, please transfer “Subtotal” above (before HST), to the COCA Membership Fees line of the School Conference Registration Form. HST will be added on that form.

For Further Information:

Tel: (519) 690-0207 **Fax:** (519) 681-4328 **Web:** www.coca.org **Email:** via website “Contact”

**Canadian Organization of Campus Activities
School Membership Renewal (cont'd)
Campus Information**

(For Colleges & Universities - Page 2 of 2)

School Name _____

Campus Name (if applicable) _____

Campus Enrolment (Approximate)			
Full Time:		Part Time:	

Campus Venue Name	Type (e.g. multipurpose, etc.)	Capacity	Liquor Lic. (Y/N)
1.			
2.			
3.			
4.			
5.			
6.			

Campus Newspaper Information			
Paper Name:		Ed. Name:	
Phone:		Fax:	
		Publ'n Freq.:	
		Email:	

Campus Radio Station Information			
Call Letters:		Mgr. Name:	
Phone:		Fax:	
		Radio Freq.:	
		Email:	

Number of Campus Events Per School Year			
Music:		Special Trips:	
Variety:		Film:	
Comedy:		Awareness Events:	
Lecture:			
		Orientation (Y/N):	
		Homecoming (Y/N):	
		Winter Week (Y/N):	
		Other Annual Events:	

Persons Authorized to Make Contract Offers on behalf of your Association or Dept.:			
Name:		Title:	
Name:		Title:	

Persons Authorized to Sign Contracts on behalf of your Association or Dept.:			
Name:		Title:	
Name:		Title:	

Name of Person Completing this Form

_____ (Print Name) _____ (Title/Position) _____ (Today's Date)

Note 1: Both pages 1 and 2 of this form must be completed and sent with payment. Thank you.

Note 2: If you are paying by **credit card**, please complete the **credit card authorization form** and fax or mail it with pages 1 and 2 of this membership application.

Note 3: If you are submitting this form along with a **Conference Registration Form**, please transfer "Subtotal" above (before HST), to the COCA Membership Fees line of the School Conference Registration Form. HST will be added on that form.

(P.T.O.) ►