

School Name _____

Campus Name (if applicable) _____

Student Assn. or Dept. Name _____

Mailing Address _____

General Tel _____ (city) _____ (province / state) _____ (postal code)
 Ext _____ Fax _____

General Assn./Dept. E-mail _____

Web 1 _____ Web 2 _____

List **up to 5** contacts involved with campus activities (clubs, marketing, entertainment, speakers, orientation, etc.)
 (* N.B. The 1st name listed will be your primary COCA delegate and will receive official COCA mail.)

Additional contact names can be added at a cost of \$25 each. (List additional names on separate sheet.)

* **1. Name** _____ Title _____

Tel. _____ Ext _____ Email _____

N.B. Primary contact automatically listed in Membership Directory, receives COCA email, and is added to COCA List Serve.

2. Name _____ Title _____

Tel. _____ Ext _____ Email _____

Check all applicable: 1. Name appears in Directory 2. Receives COCA email 3. Added to COCA List Serve

3. Name _____ Title _____

Tel. _____ Ext _____ Email _____

Check if applicable: 1. Name appears in Directory 2. Receives COCA email 3. Added to COCA List Serve

4. Name _____ Title _____

Tel. _____ Ext _____ Email _____

Check if applicable: 1. Name appears in Directory 2. Receives COCA email 3. Added to COCA List Serve

5. Name _____ Title _____

Tel. _____ Ext _____ Email _____

Check if applicable: 1. Name appears in Directory 2. Receives COCA email 3. Added to COCA List Serve

Membership Fees: *Payment must accompany application form. N.B.*

Multiple Memberships: *Additional Memberships (same institution – different dept. or campus) are available as *Voting Memberships (\$300) or Non-Voting Memberships (\$175). Please use separate copy of this form for each.*

Annual School Membership Fee CAD \$ 300.00
 Additional Names (#6, 7, +) listed under this Membership: _____ @ \$25 + _____
 (list names on separate sheet)

Sub Total CAD \$ _____

Please make cheque payable to: “**C.O.C.A.**”
 and **return to:**

C.O.C.A.
 509 Commissioners Rd. W., Suite 202
 London ON N6J 1Y5

Add: Federal / Ontario HST tax + 13% _____ **(Sorry – this tax is not optional!)**

Total CAD \$ _____ (HST # 87208 5493 RT0001)

N.B. If you are submitting this form along with a **Conference Registration Form**, please transfer “Subtotal” above (before HST tax), to the COCA Membership Fees line on the School Members Conference Registration Form. HST will be added on that form.

For Further Information:

Tel: (519) 690-0207 **Fax:** (519) 681-4328 **Web:** www.coca.org **Email:** via website “Contact”

Canadian Organization of Campus Activities
 School Membership Application (cont'd)
 Campus Information
 (For Colleges & Universities - Page 2 of 2)

School Name _____

Campus Name (if applicable) _____

Campus Enrolment (Approximate)			
Full Time:		Part Time:	

Campus Venue Name	Type <small>(e.g. multipurpose, etc.)</small>	Capacity	Liquor Lic. <small>(Y/N)</small>
1.			
2.			
3.			
4.			
5.			
6.			

Campus Newspaper Information			
Paper Name:		Ed. Name:	
Phone:		Fax:	Email:

Campus Radio Station Information			
Call Letters:		Mgr. Name:	
Phone:		Fax:	Email:

Number of Campus Events Per School Year			
Music:		Special Trips:	
Variety:		Film:	Orientation (Y/N):
Comedy:		Awareness Events:	Homecoming (Y/N):
Lecture:			Winter Week (Y/N):
			Other Annual Events:

Person Authorized to Make Contract Offers on behalf of your Association or Dept.:			
Name:		Title:	
Name:		Title:	

Person Authorized to Sign Contracts on behalf of your Association or Dept.:			
Name:		Title:	
Name:		Title:	

Name of Person Completing this Form

_____ (Name) _____ (Title/Position) _____ (Today's Date)

Note 1: Both pages 1 and 2 of this form must be completed and sent with payment. Thank you.

Note 2: If you are paying by **credit card**, please complete the **credit card authorization form** and fax or mail it with pages 1 and 2 of this membership application.

Note 3: If you are submitting this form along with a **Conference Registration Form**, please transfer "Subtotal" above (before HST tax), to the COCA Membership Fees line on the School Members Conference Registration Form. HST will be added on that form.

(P.T.O.) ►