

COCA SHOWCASE APPLICATION

Below is specific information that COCA requires from all submitting artists. Please note that this process may take you up to 20 minutes to complete. In addition, you will need to submit a stage plot (aside from solo acts).

1. Stage Name of Act, Artist, or Lecturer: _____

2. Showcase Applicant

Please enter information about the person submitting this showcase application:

Name of person submitting this showcase application: _____

Relation to the Act (e.g. member of act, manager, agent, etc.): _____

Telephone & Extension: _____

Email: _____

Fax – if available: _____

3. Please enter information about the person who books the act:

Booking Contact Name: _____

Booking Company (or Act if self-represented): _____

Telephone & Extension: _____

Email: _____

Fax – if available: _____

Act Website 1: _____

Act Website 2: _____

4. Road Contact

Please enter contact info for the road manager or the artist him or herself:

Name: _____

Relation to the Act (e.g. act member, road manager, etc.): _____

Tel. & Ext: _____

Cell: _____

Email: _____

Fax – if available: _____

5. Acknowledgement of Fees to Be Paid

By checking this box, I acknowledge my understanding that all artists submitting a COCA showcase application must:

- 1) pay the appropriate non-refundable Showcase Application fee (\$35 + GST = \$36.75 CAD); AND
- 2) if selected to showcase, pay the following fees so they are received by COCA no later than Wednesday, April 14, 2010 by certified cheque, money order, or credit card.

A. Self-Represented Acts

1. Showcase Fee – \$250.00 + \$12.50 GST tax = **\$262.50 CAD**
2. Associate Membership Fee – \$150.00 + \$7.50 GST tax = **\$157.50 CAD**
3. Conference Registration Fee – includes trade show booth & delegate pass.
 - 3-1. Shared booth & 1 delegate pass – amount varies per conference registration form – minimum \$265.00 + \$13.25 GST = **\$278.25 CAD**

OR

- 3-2. Full booth & 2 delegate passes – amount varies per conference registration form – minimum \$475.00 + \$23.25 GST = **\$498.75 CAD**

B. Represented Acts**From the Artist**

1. Showcase Fee – \$250.00 + \$12.50 GST tax = **\$262.50 CAD**

From the Agency or Company Representing the Act

2. COCA Associate Membership Fee – \$285.00 + \$14.25 GST = **\$299.25 CAD**
3. Conference Fee (incl. full booth, 2 delegates) – amount varies per conference registration form – minimum \$475.00 + \$23.25 GST = **\$498.75 CAD**

The COCA Associate Membership form and the Associate Conference Registration form are available at the COCA Web site at www.coca.org. Click on Conferences – National Conference – List of “Artist / Associate” forms at bottom of page.

6. Language of Performance

In what language(s) does your act perform on stage?

- English
- French
- French and English
- Other - please state _____
- Not applicable (e.g. instrumental act)

7. Showcase Descriptions

Please see the document called Showcase Descriptions to read descriptions of the 8 showcase categories for artists to choose from.

8. Preferred Showcase Category

Please indicate the preferred showcase category for which this application is being submitted (no more than 1 category please):

9. Alternate Showcase Categories

If NOT selected to showcase in the preferred category above, I would accept being moved into the following other showcase categories (you may select more than 1): *

- Mainstage Showcase
- Francophone Showcase (French or bilingual performance)
- Singer/Songwriter Showcase
- Comedy Showcase
- Variety Showcase
- Lecture Showcase (attraction must tour as a lecturer)
- Showcase MC
- Roving Artist Showcase
- None

10. Showcases Open to the Public

In recent years, COCA has been running some of its showcases in public venues such as nightclubs to better mimic the campus pub situation. Often these public venues are made open to the public in order to fill the room and to create a warmer showcase atmosphere. If your act is selected to showcase, do you agree to allow members of the general public to be present during your showcase (select 1 only)? *

Yes OR No

11. Performance History

a. Please attach a list of **campus dates** the attraction has played during the past two years (state "none" if zero) – maximum 20 dates please:

b. Please attach a list of **COCA conferences** at which the attraction has showcased in the past two years (state "none" if zero):

c. Please attach a list of entertainment industry-related **appearances/accomplishments**, if applicable – maximum 20 dates please:

12. Artist Message for Conference Program

If your act is selected to showcase, COCA requires a 200 word (220 absolute maximum) message that will appear under the act's photograph (B&W) in the Conference Program. Please attach that message on a separate sheet and also on disk in MS-Word format.

Under the 200 word message, we require booking contact information. We will use the information you have submitted in Question 4 above so please be sure it is accurate.

13. Terms and Conditions

Please see the document called Terms and Conditions.

I hereby agree to the Terms and Conditions stated here.

14. COCA Conference Policies

Please see the document called **Policies**

I hereby agree to COCA's Conference Policies as stated here.

15. Production Questions

List equipment brought by act (all instruments, props and sound equipment):

List any special staging or lighting requirements (COCA will provide sound and general stage lighting):

By checking this box, I understand that other than sound, lighting and normal stage equipment (backline), COCA will not be financially responsible for any special equipment required by attraction. I also understand that my act **MUST** use backline gear provided by COCA to facilitate stage changeovers.

16. Usage of Biographical Information

Please see the document called Use of Bio Info.

I hereby agree to the statement above regarding Usage of Biographical Information.

17. Funding for Canadian Artists

If you are a Canadian artist, there are a number of organizations such as FACTOR and provincial music industry associations that assist artists with travel expenses involved with showcasing at “contact” events such as the COCA National Conference. For links to some of these organizations, please go to the COCA web site: www.coca.org. In the left side menu, click on Links – Entertainment.

18. Video

Please indicate the web address here the selection committee can review your audio or video:

19. Stage Plot

If you have more than one performer on stage, please attach a copy of your stage plot.

20. Backstage Passes

How many artists appear on stage? _____

Names of management (max. 2)

Please Name All Stage Members of Your Act & Instruments:

Do You Need any of the Following? (Please circle Yes or No for each one.)

Sound Technician: YES NO

Light Technician: YES NO

Monitor Technician: YES NO

Do Not Forget the Stage Plot!

(Required if more than 1 performer on stage.)

SEND SHOWCASE APPLICATIONS BY MAIL OR COURIER TO:

COCA Showcase Selection
509 Commissioners Rd. W., Suite 202,
London, Ontario N6J 1Y5

Tel: (519) 690-0207

Fax: (519) 681-4328

E-mail: "Contact" on www.coca.org

N.B. Showcase applications must be received by the COCA office no later than:
Fri., March 26th. All applicable fees must accompany this completed application form.
(See document titled "Showcase Fees".) Payment must be made by money order,
certified cheque, or credit card (Visa, MasterCard, Amex).