



CANADIAN ORGANIZATION OF CAMPUS ACTIVITIES  
**2011 NATIONAL CONFERENCE**

June 20<sup>th</sup> – June 24<sup>th</sup>, 2011

**Associate Member Conference Registration - Page 1**

Return this application with payment to: **“COCA National Conference”**

509 Commissioners Rd. W., Suite 202, London, ON N6J 1Y5

Phone: (519) 690-0207 / Fax: (519) 681-4328 / E-mail: “Contact” on www.coca.org

Name of Company or Act: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Prov/Sate: \_\_\_\_\_ Postal/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax : \_\_\_\_\_

Primary Delegate: First & Last Name	First or Nickname for Top of Badge	Title/Position	E-mail Address
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_____	_____	_____	_____
Additional Delegates:			
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

N.B. Please note any special dietary needs (e.g. vegetarian, kosher, halal, etc.)

Type of Company or Act: \_\_\_\_\_

**Biz Hall Booth Information (trade show)**

Campus Activities Biz Hall – Thursday & Friday, June 23 & 24, 2011  
Westin Resort & Spa Whistler – Emerald Ballroom

**Please Complete the Following:**

**Number of 8’ x 8’ booth spaces required for Biz Hall (trade show):** \_\_\_\_\_

If more than one booth space requested, should these spaces be adjacent?  Yes  No

State number of 15 Amp, 110-volt duplex outlets required (\$50 per outlet) \_\_\_\_\_

Will food or beverage samples be provided at your booth?  Yes  No

Will you be bringing your own audio/video equipment?  Yes  No

Please list any special requests: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

N.B. Please keep a copy of this form for your records



# COCA 2011 National Conference

## Associate Member Conference Registration – Page 2

(all fees are subject to Ontario/Federal HST tax)

Name of Company or Act: \_\_\_\_\_

### 1. MANDATORY SECTION – Choose **ONE (1)** of the following:

**Full Booth Fee** @ \$475 \$ \_\_\_\_\_  
 This fee includes **2 Full Associate Conference Passes**, 1 8'x8' Booth, a 6' table & chair at Biz Hall June 23 & 24, 2 Biz Hall meals, 2 tickets to Associates' Reception + 2 Conf. Manuals. **OR**

**OR Shared Booth Fee** (for self-rep'd artists only - 1 delegate pass) @ \$265 \$ \_\_\_\_\_  
 (N.B. This option is available ONLY to self-represented artists.) This fee includes **1 Full Associate Conference Pass**, 1 shared 8'x8' Booth, 6' table & chair at Biz Hall on June 23 & 24, 1 Biz Hall meal, 1 ticket to Associates' Reception + 1 Conference Manual.

### 2. OPTIONAL SECTION – Choose **ANY** of the following that apply:

**Golf Tournament** incl. lunch (Mon, June 20, 9:30 am start) (\_\_\_\_ x \$160 / person) = \$ \_\_\_\_\_  
 Whistler Golf Club - right across from the Westin.

**Whistler Tours & Activities** Whistler offers many summer activities. Please visit Tourism Whistler for more information - [www.whistler.com](http://www.whistler.com) - "Things to Do"

**Additional Delegate Fees** (Pass to entire Conf.) @ \$185 (\_\_\_\_ x \$185/person) = \$ \_\_\_\_\_  
 (N.B. Only available with 1 of the above mandatory Booth Fees. This fee includes **1 Full Associate Conference Pass**, 1 Biz Hall meal, 1 ticket to Assoc. Members' Reception + 1 Conf. Manual.

**Additional Conference Meals**  
 Friday, June 24 Biz Hall Buffet (N.B. this meal included w/ Reg'n) (\_\_\_\_ x \$40) = \$ \_\_\_\_\_  
 Friday, June 24 – Awards Show & Closing Banquet (\_\_\_\_ x \$75) = \$ \_\_\_\_\_

\_\_\_\_ **Additional Booth(s)** to create double or triple @ \$135 (\_\_\_\_ x \$135) = \$ \_\_\_\_\_  
 \_\_\_\_ **110 Volt Electrical Outlet** at your Booth @ \$50 (\_\_\_\_ x \$50) = \$ \_\_\_\_\_ +

**SUB-TOTAL (ALL Mandatory & Optional Fees above) SUBTOTAL #1 \$ \_\_\_\_\_ =**

### 3. ADD TOTALS FROM: Showcase Fees + Membership + Advertising Forms

**COCA Membership Fees (Mandatory – MUST be paid if not yet renewed in 2010)**  
 (Take pre-tax subtotal from Associate Membership - Companies form) (Minimum: \$285.) \$ \_\_\_\_\_ ) OR

**OR** (Take pre-tax subtotal from Associate Membership - Artists form) (Minimum: \$150.) \$ \_\_\_\_\_ )

**Showcase Application Fee** (If applicable – \$30) \$ \_\_\_\_\_ +

**Showcase Fees** (If applicable – \$250) \$ \_\_\_\_\_ +

**Conference Program Advertising** (Take pre-tax subtotal from Advert. Order Form) \$ \_\_\_\_\_ +

**SUB-TOTAL (ALL Mandatory & Optional Fees above) SUBTOTAL #2 \$ \_\_\_\_\_ =**

**Add: Ontario HST tax @ 13%** (HST # 87208 5493 RT0001) **+ 13% HST** \$ \_\_\_\_\_ +

**TOTAL PAYABLE TOTAL \$ \_\_\_\_\_ =**

To be Paid by:  Cheque payable to "COCA National Conference" **OR**  Visa  MasterCard  Amex

Card #: \_\_\_\_\_ Expiry: \_\_\_\_\_

Name on Card: \_\_\_\_\_

Authorization Signature: \_\_\_\_\_  
 (N.B. Your signature authorizes COCA to charge "TOTAL" above to your credit card.)

N.B. Please keep a copy of this form for your records. **Send completed form (pages 1 & 2), plus payment in full to:** COCA, 509 Commissioners Rd. W., Suite 202, London, ON N6J 1Y5 **Tel: 519-690-0207**

**COCA Refund Policy:** In the event of cancellation, these fees are fully refundable until May 20<sup>th</sup>, 50% refundable until June 6<sup>th</sup>, and not refundable after June 6<sup>th</sup>. **E-mail: "Contact" at [www.coca.org](http://www.coca.org)**